PUCESA Leadership Development Scholarship

# Overview: The scholarship generally funds up to $500 professional education; attendance at lectures, conferences and seminars; or tuition assistance for leadership classes.

**Eligibility**: Any PUCESA member in good standing is eligible to apply. Current PUCESA Awards Committee members are not eligible to apply. Previous PUCESA Leadership Development Scholarship winners are not eligible. The recipient must be a Purdue employee and PUCESA member at the time of the development activity and reimbursement. Scholarship funds may be spent any time during the one-year grant period (Jan 1 to Dec 31). One scholarship per year will be awarded.

**Expense Reimbursement:** Up to $500 to cover registration fees, travel expenses, etc.

# Instructions: Applications must include 1) completed application form and 2) one letter of support from Department Head or Supervisor.

# Section 1 (parts a thru d) of this application must not exceed 2 pages, applications exceeding 2 pages will not be considered. Send the application to the PUCESA Awards chairperson by 5:00 pm on December 1 of the year previous to the activity. Late or incomplete applications will not be considered. Applications will be screened by the PUCESA Awards Committee and submitted to the PUCESA Board for approval. Results will be communicated by December 15 of the application year.

**Section 1. Application**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  |  |  | Dept/Unit: |  |

Last First MI

|  |  |
| --- | --- |
| Current: |  |

Title

1. Describe the meeting, conference, or program that you plan on attending including date(s) and location. Provide links to webpage, flyer, or advertisement for the meeting, conference, or program if available.
2. Estimate funding and expenditure information.
3. Give a brief description of how this activity will contribute to your leadership skills.
4. Give a brief description of how the knowledge and skills you learn will be shared with others within your organizational unit or university.